

# PORTRUSH PRIMARY SCHOOL



## ICT POLICY

Review date	March 2019
Date of next review	

## **Introduction**

This policy sets out Portrush Primary's aims and strategies for the successful delivery of ICT. This policy should be read in conjunction with other relevant school policies such as the Safeguarding and Pastoral Care, SEND (Special Educational Needs and Disability) and Assessment policies.

The policy has been developed by the ICT Lead (Mr P Hayes) in consultation with the SENCO (Special Education Needs Co-ordinator), and teachers. Guidance from consultants and pupil, parent and staff voice questionnaires have shaped and will continue to help shape this policy.

## **Aims**

Portrush Primary School believes that every child should have the right to a curriculum that champions excellence; supporting pupils in achieving to the very best of their abilities. We understand the immense value technology plays not only in supporting the ICT and whole school curriculum but overall in the day-to-day life of our school.

We believe that technology can provide: enhanced collaborative learning opportunities; better engagement of pupils; easier access to rich content; support for conceptual understanding of new concepts and can support the needs of *all* our pupils.

## **Our aims**

### **To:**

- Provide an exciting, rich, relevant and challenging ICT curriculum for all pupils.
- Enthuse and equip children with the capability to use technology throughout their lives.
- Give children access to a variety of high quality hardware, software and unplugged resources.
- Instil critical thinking, reflective learning and a 'can do' attitude for all our pupils, particularly when engaging with technology and its associated resources.
- Teach pupils to become responsible, respectful and competent users of data, information and communication technology.
- Teach pupils to understand the importance of how information is used, stored, created, retrieved, shared and manipulated.
- Equip pupils with skills, strategies and knowledge that will enable them to reap the benefits of the online world, whilst being able to minimise risk to themselves or others.

- Use technology imaginatively and creatively to inspire and engage all pupils, as well as using it to be more efficient in the tasks associated with running an effective school.
- Provide technology solutions for forging better home and school links.
- Utilise computational thinking beyond the ICT curriculum.
- Exceed the minimum government recommended/statutory guidance for programmes of study for ICT and other related legislative guidance (online safety).

## ***Safeguarding: Online safety***

Online safety has a high profile at Portrush Primary School for all stakeholders. We ensure this profile is maintained and that pupil needs are met by the following:

- A relevant up-to-date online safety curriculum which is progressive from Year 1 to the end of Year 7.
- A curriculum that is threaded throughout other curriculums and embedded in the day-to-day lives of our pupils.
- Training for staff and governors which is relevant to their needs and ultimately positively impacts on the pupils.
- Scheduled pupil, parent and teacher voice sessions to steer changes and inform training needs.
- Through our home/school links and communication channels, parents are kept up to date with relevant online safety matters, policies and agreements.
- Our Online Safety Policy (part of our Safeguarding and Child Protection policy and Pastoral Care Policy) clearly states how monitoring of online safety is undertaken and any incidents/infringements to it are dealt with.
- Filtering and monitoring systems for all our online access.
- Data (GDPR) policies which stipulate how we keep confidential information secure.

## **Curriculum**

As a school, we have chosen the Purple Mash ICT Scheme of Work from Year 1 to Year 7. The scheme of work supports our teachers in delivering fun and engaging lessons which help to raise standards and allow all pupils to achieve to their full potential. We are confident that the scheme of work exceeds the national vision for ICT.

## **Early Years**

We aim to provide our pupils with a broad, play-based experience of ICT in a range of contexts. We believe the following:

- Early Years learning environments should feature ICT (Information Communication and Technology) scenarios based on experience in the real world, such as in role-play.
- Pupils gain confidence, control and language skills through opportunities to 'paint' on the interactive board/devices or control remotely operated toys.
- Recording devices can support children to develop their communication skills. This is especially useful for children who have English as an additional language.

## **Key Stage 1 outcomes**

- Understand what algorithms are, how they are implemented as programs on digital devices, and that programs execute by following a sequence of instructions.
- Write and test simple programs.
- Organise, store, manipulate and retrieve data in a range of digital formats.
- Communicate safely and respectfully online, keeping personal information private, and recognise common uses of information technology beyond school.

## **Key Stage 2 outcomes**

- Design and write programs that accomplish specific goals, including controlling or simulating physical systems; solve problems by decomposing them into smaller parts.

- Use sequence, selection and repetition in programs; work with variables and various forms of input and output; generate appropriate inputs and predicted outputs to test programs.
- Use logical reasoning to explain how a simple algorithm works and to detect and correct errors in algorithms and programs.
- Understand computer networks including the internet; how they can provide multiple services, such as the world- wide web; and the opportunities they offer for communication and collaboration.
- Describe how Internet search engines find and store data; use search engines effectively; be discerning in evaluating digital content; respect individuals and intellectual property; use technology responsibly, securely and safely.
- Select, use and combine a variety of software (including internet services) on a range of digital devices to accomplish given goals, including collecting, analysing, evaluating and presenting data and information.

## **Assessment**

Pupil attainment is assessed using our ICT Assessment Tool for Years 1 to 7. The tool enables staff to accurately identify attainment of pupils through the detailed exemplification it has for each key learning intention.

Teachers keep accurate records of pupil attainment by entering data using the Assessment Tool. Tracking of attainment by using the ICT Assessment Tool is used to inform future planning and necessary changes to the curriculum.

Children are encouraged to self, peer and group assess work in a positive way using online collaborative tools, such as 2Blog in Purple Mash.

Formative assessment is undertaken each session/interaction in ICT and pupils are very much encouraged to be involved in that process.

Through using the progression of skills documents and displays both teachers and pupils can evaluate progress. Features such as preview and correct in Purple Mash are used to further support feedback and assessment.

Summative assessment is undertaken in line with the assessment cycle (See Assessment Policy). Using electronic work samples from children's portfolios on, teachers enter judgements about the samples into the ICT Assessment Tool and a level is ascertained.

Work from a range of classes and abilities is shared using the Noticeboard feature in Purple Mash. Additionally, exemplar pieces of work from individual pupils is shared with parents using SeeSaw or Parent Portal (a feature in Purple Mash).

## **Inclusion**

At Portrush Primary School, we aim to enable all children to achieve their full potential. This includes children of all abilities, social and cultural backgrounds, those with disabilities, EAL (English as an additional language) speakers and SEN (Special Educational Needs) statement and non-statemented.

We place particular emphasis on the flexibility technology brings to allowing pupils to access learning opportunities, particularly pupils with SEN (Special Educational Needs) and disabilities. With this in mind, we will ensure additional access to technology is provided throughout the school day and in some cases beyond the school day.